



EVANTAGE SOLUTIONS SDN BHD

Computerized Maintenance Management System (CMMS)

USER MANUAL
(View Request)

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DOCUMENT CONTROL

Document No : CMMS/CRG/GENERATE/CRG02
Document Name : View Request
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DOCUMENT REVISION HISTORY

Revision No	Revision Date	By	Description of Changes
1.0	01/08/2024	Najmi	First Version of User Manual – View Request

Scenario

The procurement team want to view the contract before generate it. In this syllabus, we will guide on how to view request in CMMS Web Core.

1. View Contract

What it's for

To check on the contract that were being created before any generate were made.

View the Contract Release

1.1 On the left of the system, click on **Procurement > Contract Release Generation**.



Figure 1.1

1.2 Choose the contract that want to be view.

1.3 Click on **View** button to view the selected contract.

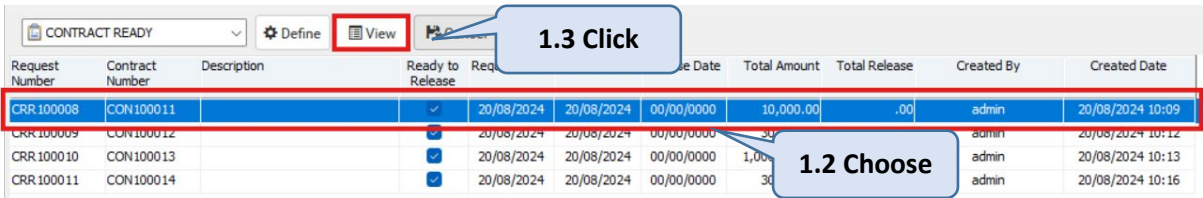


Figure 1.3

- 1.4 In the view, you can only view the contract and may not be able to edit anything. Click on Cancel button to back to the Contract Release Generation page.

CONTRACT READY

Define

View

Cancel

1.6 Click

Request Information

Request Number: CRR100008

Contract Number: CON100011

Ready to Release: ☒

Request Date: 20/08/2024

Require Date: 20/08/2024

Release Date: 00/00/0000

Total Amount: 10,000.00

Total Release: 0.00

Release Balance: 10,000.00

Description:

Contract Information

Contract Date: 20/08/2024

Expire Date: 20/08/2024

Total Contract Cost: 10,000.00

Contract Limit: 0.00

SOR Limit: 0.00 (+)

VO Limit: 0.00 (+)

Contract Dollar Limit: 0.00

Total Cost Releases: 0.00 (-)

Amount Remaining: 0.00

Picture

Created By: admin

Created Date: 20/08/2024 10:09

View Only

Request Line

Reference

Contract Line	Description	Request Qty	Tax Code	Tax Rate	Retail Price	Net Price	Released Qty	Extended Price	Released Amount	Existing WO	Existing WO No	Generate New WO	Asset Number	WO Status	WO
1	ABC	10.00		0.0000	1,000.00	1,000.00	.00	10,000.00	.00	<input type="checkbox"/>		<input type="checkbox"/>			

Tax Value: 0.00 10,000.00 .00

Contract...

Delete

Figure 1.4